

Pat's Barn Inventory

**Date of Event:**

**Event Name:**

Setup Time:		Event Start Time:		
Breakdown:		Event End Time:		

How Many	Item	Available		How Many	Item	Available
	5' Round Tables (60")	10			Podium	1
	6' Rounds Tables (72")	2			Projection Screen	1
	2x6 Rectangle Tables	16			LCD Projector	1
	2x5 Rectangle Tables	6			Extension Cords	3
	Low Café Round Tables (48")	4			Flip Chart / Markers	1
	High-top Cocktail Tables	4				
	Natural Color Folding Chairs	200				
Caterer Contact Name and Number:						
Event Contact Name and Number:						

**Notes:**